



## Annual Office Managers/PAs, EAs and Administrators Conference 2019

### Dates:

From May 16, 2019 to May 17 2019  
09.15 - 16.30

### Venue:

Taunton Racecourse, Orchard Portman, Taunton, Somerset TA3 7BL

### Description:

The Conference aims to inspire PAs, Executive Assistants and Virtual Assistants about their job roles. It offers the opportunity to enhance your skills to meet future challenges, provides an opportunity for networking across sectors and for the exchange of ideas and the sharing of best practice.

### Content:

✓ Influential Speakers	✓ Networking
✓ Workshop Sessions	✓ Continuous Development
✓ Exhibitors	✓ Information Sharing
✓ Expertise and Advice	✓ New Tools and Techniques
✓ Hands on experience	✓ Learning

**This one-day conference is an opportunity to be inspired by others' achievements and to share your experiences.**

Watch our video of the [2017 Conference](#) held in February.

### TRAINING DETAILS

**Course Ref:**  
CP/19/852

**Closing Date:**  
04/04/2019

**Price:**  
From £99

### Related Courses:

- [Coaching Master Classes Day](#)
- [SW Coaching & Mentoring Conference](#)

£99 South West Councils Member

£110 South West Councils Associate Member

£150 Non Member Organisations

Early Bird Offer - 20% off

Book before 30 September 2018.

Book 4 places for the price of 3!

(All prices subject to VAT)

### [Booking Form](#)

Comments from previous conferences:

*"Really enjoyed the day and found topics thought provoking - would like to come again!"*

*"Fantastic"*

*"Just the right amount of sessions - please keep on organising these conferences as they are a key part of my CPD"*

*"Brilliant!"*

*"Very informative and inspirational"*

